

Great Milton Parish Council

Clerk: Jacqueline Wren

Email: clerk@greatmilton-pc.gov.uk

Members of Great Milton Parish Council are summoned to the Parish Council Meeting Monday the 14th April 2025 at 7:30pm in the Pavilion at the Recreation Ground, Great Milton

Members of the Public: Members of the public are welcome to attend and may address the Council during the formal meeting under Public Participation. Under the Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Jacqueline Wren, Clerk
April 2025

AGENDA

1/25 Apologies for Absence

2/25 Variation of order of business: To consider a variation of order of business, if needed

3/25 Declarations of members' interests
To receive declarations of interest in matters on the agenda

4/25 Reports
To receive reports from the County Councillor, [District Councillor](#) and any other local representatives as appropriate

5/25 Insurance
To discuss the upcoming renewal of the Parish Council's insurance and consider comparative quotes.

6/25 Village Shop
To discuss the outcome of the [Public Meeting on 31st March](#) regarding the future of a village shop and receive an update on the current situation.

7/25 Correspondence and Public Discussion
To receive items of correspondence and hear any representations/questions from the public in relation to items on the agenda

- A Thames Water
To consider recent [correspondence from Freddie van Mierlo MP](#) requesting feedback on Thames Water's service in the Parish.

- 8/25 Minutes of the previous meeting**
To approve and sign the minutes of the [meeting of the 17th March 2025](#)
- 9/25 Actions from the previous meeting:**
To consider the actions from the previous meeting
- 10/25 Training:** To consider any appropriate training courses
- 11/25 Planning Applications:** To consider the following planning applications:

[P25/SO791/S19](#)

Le Manoir Aux Quat Saisons, Church Road, Great Milton OX44 7PD

Variation of condition 2 (Approved plans) on planning application P21/SO428/LB (Listed Building consent for internal and external alterations and minor extensions, repair and refurbishment works to the Grade II* Manor House) – for amendments to the approved scheme to address the increased guest expectations and operation requirements.

[P25/SO866/S73](#)

Le Manoir Aux Quat Saisons, Church Road, Great Milton OX44 7PD

Variation of conditions 2 (Approved plans) and 28 (SUDs scheme Surface Water) on planning application P21/SO343/FUL (Full planning permission for the erection of a new Wellness Spa, Bistro, Garden Villas, Garden Rooms, Pavilions and Storage Barns, extensions and alterations to the existing Grade II* Manor House, former Stables building and Staff Facilities building, new highway access, internal road and car parking areas, limited demolition and associated works).

[P25/SO998/HH](#)

Lych Gate Cottage, Church Road, Great Milton OX44 7PB

Single storey rear extension & reduction of rear garden to provide extended patio. (Consultation deadline 3rd May)

To note the following planning decisions:

[25/S0336/HH](#) and [P25/S0337/LB](#)

Tanners Cottage Lower End Great Milton OX44 7NF

Single storey glazed extension to side/rear. Infill existing covered bay to rear.
PERMISSION GRANTED

[P25/SO543/A](#)

Brimpton Grange Access to Hotel From A40 Milton Common OX9 2JW

Replacement signage.

PERMISSION GRANTED

12/25 Finance

- A Payments for authorisation: To consider the following payments

<u>Payee</u>	<u>Element</u>	<u>Amount</u>	<u>Date</u>	<u>Cheque number</u>	<u>Power to Spend</u>
Shield Maintenance Ltd.	Dog waste – March 2025	£92.82	14/04/25		Open Spaces Act 1906 s10
Bibby Financial Servies Ltd.	Tactical Facilities Management Ltd. March 25	£581.60	14/04/25		Open Spaces Act 1906 s10
Jacqueline Wren	Clerk's Expenses	£26.00	14/04/25		Local Government Act (LGA) 1972 s111
Staff	Staff costs	£449.40	30/04/25		LGA 1972 s112
	Church Clock Maintenance	£228.00			Parish Councils Act 1957 s2

- B To receive and sign the final bank reconciliation, statement of accounts and bank statement for the financial year 2024-2025.
- C The Parish Council agreed upon the proposed dates for Great Milton Parish Council's internal/external audit activities:
- Internal Audit (Starting April 2025)
 - Parish Council to receive Internal Audit report (May 2025)
 - AGAR return to be approved and signed (May 2025)
 - AGAR return and associated information submitted to External Auditor by June 30th, 2025.
 - Exercise of public rights – 30 working days in June and July: Dates to be confirmed.
 - Accounts to be approved and published/required info displayed on the website by June 30th, 2025.
 - Receipt of External Auditor's response and Notice of Completion: August 2025.
- D To discuss the submission of the Parish Council's VAT reclaim for the financial year 2024-25
- E To discuss using the Unity switching service to complete the transfer of funds and payments from the Lloyds account and finally close this account.
- 13/25 Security in the village:** To receive an update on security issues impacting Great Milton from the Neighbourhood Watch coordinator

14/25 Items for next agenda or information only

The next meeting of Great Milton Parish Council will be held on Monday 19th May starting at 7.30pm in The Pavilion.

Agenda items for the May meeting are due to the Clerk by Wednesday, 7th May 2025