

Great Milton Parish Council

Clerk: Jacqueline Wren

Email: clerk@greatmilton-pc.gov.uk

Members of Great Milton Parish Council are summoned to the Parish Council Meeting on Monday the 20th April 2026 at 7:30pm in the Pavilion at the Recreation Ground, Great Milton

Members of the Public: Members of the public are welcome to attend and may address the Council during the formal meeting under Public Participation. Under the Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Jacqueline Wren, Clerk
15th April 2026

AGENDA

- 1/26 Apologies for absence**
- 2/26 Election of a Vice-Chair:** to consider and vote on the appointment of a new Vice-Chair.
- 3/26 Variation of order of business:** to consider a variation of order of business.
- 4/26 Declarations of members' interests:** To receive declarations of interest in matters on the agenda
- 5/26 Reports:** To receive reports from the County Councillor, District Councillor and any other local representatives as appropriate.
- 6/26 Correspondence and Public Discussion:** To receive items of correspondence and hear any representations/questions from the public in relation to remaining items on the agenda.
- 7/26 Highways:** To discuss any outstanding issues with our roads and verges.
- 8/26 Playground Update:** to receive an update from the Recreation Ground Management Committee on fundraising and grant applications for the playground renewal.
- 9/26 Planning Applications:** To discuss the following planning applications.

[P26/S0687/FUL](#)

Fairview, Old London Rd, Milton Common OX9 2JR

Proposed 6 self build units.

- Deadline extended to 21st April

[P26/S0654/FUL](#)

Land to the South of Thame Road, Great Milton, OX44 7NY

Erection of seven detached and semi-detached dwellings (including two self/custom-build dwellings) with access, parking, amenity space and associated works (application or Technical Details Consent pursuant to Permission in Principle (P25/S3043/PIP) for the erection of a minimum of five and a maximum of nine residential dwellings (of which two would be self/custom-build)).

- Deadline extended to 21st April

[P26/S0894/FUL](#)

The Sands, Stadhampton Road, Great Milton OX44 7PE

Demolition of dwelling and annexe and construction of self-build dwelling and garage/outbuilding, with associated works.

- Deadline for responses 28th April

P26/S0932/FUL

Holloway Farm, Church Hill, Milton Common OX33 1GX

Construction and operation of renewable solar facility comprising ground-mounted photovoltaic solar arrays, a substation compound, a control cabin and inverter, battery compound and ancillary infrastructure, landscaping and biodiversity enhancements.

- Deadline for responses 30th April

To note the following SODC planning decisions:

P26/SO400/HH

The Dell, Church Rd, Great Milton OX44 7PB

Erection of a single storey rear extension to replace the 2002 additions.

- PERMISSION GRANTED

10/26 Minutes of the previous meeting

To approve and sign the [minutes of the meeting of the 16th March 2026](#).

11/26 Finance

A To receive and approve the **Year End Accounts 2025-26 and Bank Reconciliation** made up to 31st March 2026.

B Payments for authorisation:

| Payee | Element | Amount | Date | Minute Ref Order Agreed | Power to Spend |
|---------------------------------|--|----------|----------|-------------------------|----------------|
| Shield Maintenance Ltd. | Dog waste – April 2026 | £100.10 | 21/04/26 | | OSA s10 |
| Green & Growing (John Pattison) | Mowing – Mar 26 | £585.00 | 21/04/26 | 144/25 | OSA s10 |
| Jonathan Dudley | Bulletin – Mar 26 | £283.76 | 21/04/26 | | LGA s142 |
| Jonathan Dudley | Bulletin – April 26 | £283.76 | 21/04/26 | | LGA s142 |
| Castle Water | Allotments Water | £5.73 | 21/04/26 | | SH&AA s23 |
| Elancity | Speed indicator device and mounting pack | £2807.99 | 21/04/26 | 164/25 | |
| Society of Local Council Clerks | Clerk's Annual Membership | £158.00 | 21/04/26 | | |
| Jacqueline Wren | New copy of Arnold-Baker | £149.40 | 21/04/26 | | |

C To note the following monthly payments made by Direct Debit;

| | | |
|-----------------|---------|----------|
| Clerk's salary | £480.00 | 30/03/26 |
| Scribe Accounts | £37.20 | 02/03/26 |
| Bank Charges | £7.00 | 31/03/26 |
| BT plc | £12.53 | 24/03/26 |

D Receipts – £12,000 received from SODC as first instalment of precept 2026-27
£177.29 in Bulletin Advertising income for 2025-26
CIL payment expected end of April - £737.84

12/26 Insurance: to discuss the forthcoming renewal of the Council's insurance with Zurich and consider whether a review is needed.

- 13/26 Recruitment of a new Clerk:** to receive an update from the Chair on applications received and arrangements for interview.
- 14/26 Casual Vacancy:** a notice of casual vacancy has been posted following the resignation of Councillor Fox. To consider any interested parties in the 2 Councillor vacancies.
- 15/26 Actions:** to review any remaining actions from the previous meeting which have not already been discussed.
- 16/26 Forthcoming Dates:**
- **Annual Parish Meeting** – Monday 18th May (to precede the GMPC monthly meeting)
 - **2025-26 Audit Timeline**
 - Internal Audit (in progress)
 - Parish Council to receive Internal Audit report (18th May)
 - AGAR return to be approved and signed (18th May)
 - AGAR return and associated information submitted to External Auditor by 30th June.
 - Exercise of public rights – 30 working days in June and July: Dates to be confirmed.
 - Accounts to be approved and published/required info displayed on the website by 30th June.
 - Receipt of External Auditor's response and Notice of Completion: August.
- 17/26 Items for next agenda or information only**

The next meeting of Great Milton Parish Council will be held on Monday 18th May 2026 starting at 7.30pm in The Pavilion.

Agenda items for the May meeting are due to the Clerk by Wednesday, 6th May.