

# Great Milton Parish Council

Clerk: Jacqueline Wren

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**Members of Great Milton Parish Council are summoned to the Annual Meeting of the Parish Council on Monday the 18<sup>th</sup> May 2026 at 8pm in the Pavilion at the Recreation Ground, Great Milton**

**Members of the Public:** Members of the public are welcome to attend and may address the Council during the formal meeting under Public Participation. Under the Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

*Jacqueline Wren*, Clerk  
13<sup>th</sup> May 2026

## **AGENDA**

**18/26 Election of Chair**

**19/26 Election of Vice Chair**

**20/26 Signing of Declaration of Acceptance Forms**

**21/26 Apologies for Absence**

**22/26 Declarations of members' interests**

To receive declarations of interest in matters on the agenda

**23/26 Reports**

To receive reports from the County Councillor, District Councillor and any other local representatives as appropriate.

**24/26 Allotments**

To discuss management of the allotments, whether some plots are unsuitable for cultivation and management of saplings.

**25/26 Correspondence and Public Discussion**

To receive items of correspondence and hear any representations/questions from the public in relation to remaining items on the agenda

**26/26 Minutes of the previous meeting**

To approve and sign the minutes of the meeting of 20<sup>th</sup> April 2026.

**27/26 To consider the following new or amended policies:**

- Financial Regulations
- Freedom of Information procedure and publication scheme
- Risk Assessment

**28/26 Planning Applications:** To consider the following planning applications:

**P26/S1055/FUL & P26/S1056/LB**

**Le Manoir Aux Quat Saisons, Church Rd, Great Milton OX44 7PD**

Demolition and replacement of flat roof.

- Consultation deadline 28<sup>th</sup> May

**29/26 Finance**

**A** Payments for authorisation: To consider the following payments

Payee	Element	Amount	Date	Minute Ref Order Agreed
Shield Maintenance Ltd.	Dog waste – May 26	£100.10	19/05/26	
Green & Growing (John Pattisson)	Mowing – April 26	£720.00	19/05/26	144/25
Jonathan Dudley	Bulletin – May 26	TBC	19/05/26	
Jane Olds	Internal Audit 2025-26	£210.00	19/05/26	
Oxfordshire Association of Local Councils	Annual Membership GMPC	£252.00	19/05/26	

**B** The following monthly Direct Debit payments were noted;

Clerk's salary	£480.00	30/04/26
Scribe Accounts	£37.20	01/05/26
Bank Charges	£7.00	30/04/26
BT plc	£14.23	24/04/26

**C Receipts**

£12,000 Precept instalment from SODC

£737 CIL monies from SODC (Milton Common development)

£100 in Allotment Rental 2026-27

£650 in Bulletin Advertising 2026-27

**D** To receive and sign the **Bank Reconciliation**, Statement of Accounts and Bank Statements up to 30th April 2026.

**E Donations**

To consider a donation to Home Start Southern Oxfordshire – supporting parents to create better starts for children.

**30/26 Training:** To consider any appropriate training courses.

**31/26 Annual Internal Audit Report 2025/26** To review the Annual Internal Audit Report

**32/26 Annual Governance Statement 2025/26** To consider and respond accordingly

**33/26 Annual Accounting Statements 2025/26** To consider and agree the Accounting Statements for the 2024/25 financial year.

- 34/26 Notice of Elector's Rights** To consider the dates of the period of Notice of Elector's Rights.
- 35/26 Items for next agenda or information only**

*The next meeting of Great Milton Parish Council will be held on Monday 15<sup>th</sup> June starting at 7.30pm in The Pavilion.*

*Agenda items for the June meeting are due to the Clerk by Wednesday, 3<sup>rd</sup> June 2026*