

Great Milton Parish Council

Clerk: Andrew Webster

Email: clerk@greatmilton-pc.gov.uk

Members of Great Milton Parish Council are summoned to the Parish Council Meeting on Monday the 20th July 2026 at 7:30pm in the Pavilion at the Recreation Ground, Great Milton

Members of the Public: Members of the public are welcome to attend and may address the Council during the formal meeting under Public Participation. Under the Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Andrew Webster, Clerk

July 2026

AGENDA

54/26 Apologies for Absence

55/26 Variation of order of business:

To consider a variation of order of business.

56/26 Declarations of members' interests:

To receive declarations of interest in matters on the agenda.

Administrative note: Cllrs Darren Timms & David Mainon to return completed RoI forms to the clerk for processing.

57/26 Reports:

To receive reports from the County Councillor, District Councillor and any other local representatives as appropriate.

58/26 Correspondence and Public Discussion

To receive items of correspondence and hear any representations/questions from the public in relation to remaining items on the agenda.

59/26 Haseley Trading Estate (standing item):

60/26 Le Manoir Aux Quat Saisons (standing item):

61/26 Allotments:

To consider matters relating to the allotments, carried forward from the June meeting, noting that the school should be consulted on any proposals that might affect it.

62/26 Planning Applications:

To consider the following planning application:

Ref: [P26/S1535/O](#)

Proposal: Outline planning application (access, scale, and layout) for the erection of seven dwellings and related works, including access.

Location: 14 Thame Road, Great Milton, Oxford, OX44 7HY

Consultation deadline: 22nd July 2026 (extended).

Note that permission in principle was granted in September 2025 – see “Site History” link in the planning portal. See also [Parish Council Minutes September 2025 item 25/09](#).

The Parish Council objected at that stage – see agenda pack for the Council’s submission.

Ref: [P26/S2111/RM](#)

Proposal: Reserved Matters application for Appearance and Landscaping following Outline P26/S4062/O. Outline application for detached self-build dwelling and related works, with matters reserved except access, layout and scale.

Location: Coombe House (Land to the east of Chilworth Road Great Milton OX44 7NY)

63/26 Minutes of the previous meeting

To approve and sign the minutes of the meeting of the 23rd June 2026.

64/26 Actions from the previous meeting:

To review the action list from the previous meeting – see appendix

65/26 Finance

A Payments for authorisation: To consider the following payments

Payee	Element	Amount	Date	Minute Ref Order Agreed	Power to Spend
Shield Maintenance Ltd.	Dog waste – July 2026	109.20	25/06		OSA s10
Green & Growing (John Pattisson)	Mowing – July 2026	855.00	07/07	144/25	OSA s10
Castle Water	Allotments Water	5.76	09/07		Small Holding & Allotments Act 1908 s23
Clerk’s expenses	Mailing services	£11.71	16/6		
Jonathan Dudley	July Bulletin	£305.43	10/7		

B To receive and sign the Bank Reconciliation, Statement of Accounts and Bank Statements up to 30th June 2026.

C To note the following monthly/previously agreed payments:

- Clerk’s salaries (£480.00- JW £449.40-AW)
- Scribe Accounts - £37.20
- Bank Charges - £7.00
- BT plc – £14.23
- Councillors’ essentials online training OALC - £85.00

D To receive the budget monitoring (update circulated with the agenda).

66/26 Training:

To consider any appropriate training courses, including confirmation of the booking for the Councillor Fundamentals course (1st October, online) and circulation of the OALC training courses link.

67/26 Items for next agenda or information only

The next meeting of Great Milton Parish Council will be held on Monday 21st September 2026 starting at 7.30pm in The Pavilion.

(There is no Parish Council meeting in August.)

Agenda items for the September meeting are due to the Clerk by Wednesday, 9th September 2026

Appendix: Outstanding Actions from the 23rd June 2026 Meeting

The following table lists the actions agreed at the meeting held on 23rd June 2026, for review under item 64/26.

Action	Who?	Completed?
Plaque for Steve Harrod	MH	Yes
Create D Mainon & D Timms email accounts	AW	Yes
Circulate planning changes email from GH	AW	Yes
Check wards in bulletin & update for next edition	AW	Yes
Send details of correspondence around planning permission for playground to GH	JW	Yes
Request OCC to remove foliage obscuring road signs	JW	Yes
Make agreed payments from the bank account	JW	Yes
Add new policies to the website	AW	Yes
Respond to planning applications	AW	Yes
Make bookings for Councillor Fundamentals course	AW	Yes
Circulate OALC training courses link	AW	Yes

Appendix: Items Agreed at the 23rd June 2026 Meeting

For information, the following substantive matters were resolved/agreed by the Council on 23rd June 2026 and are reflected in this agenda:

- Co-opted David Mainon and Darren Timms as Councillors (Minute 39/26).
- Updated the allocation of Council wards among Members (Minute 40/26).
- Resolved to add a memorial plaque to the existing bench in the garden of The Bull Inn in memory of Steve Harrod.
- Carried forward the Allotments item to this meeting, noting the school should be consulted on any proposals affecting it (Minute 45/26).
- Tasked the Clerk with asking Oxfordshire County Council to improve visibility of the national speed limit sign at Lower End (Minute 46/26).
- Resolved to add the Haseley Trading Estate site as a standing item on future agendas to monitor progress and ensure accountability from South Oxfordshire District Council (Minute 47/26).
- Adopted the Financial Regulations, Freedom of Information procedure and publication scheme, and Risk Assessment policies (Minute 48/26).
- Considered planning applications P26/S0993/FUL and P26/S1073/LDP, raising no objection to either (Minute 49/26).
- Authorised payments for June 2026 and received the Bank Reconciliation up to 31st May 2026 (Minute 50/26).
- Tasked the Clerk with booking a place on the Councillor Fundamentals course (1st October) (Minute 51/26).