

Great Milton Parish Council – October 2026 Agenda

Clerk: Andrew Webster

Email: clerk@greatmilton-pc.gov.uk

Members of Great Milton Parish Council are summoned to the Parish Council Meeting on **Monday the 19th October 2026 at 7:30pm** in the Pavilion at the Recreation Ground, Great Milton.

Members of the Public: Members of the public are welcome to attend and may address the Council during the formal meeting under Public Participation. Under the Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Andrew Webster, Clerk

October 2026

Agenda

88/26 Apologies for Absence

89/26 Variation of order of business

To consider a variation of order of business.

90/26 Declarations of members' interests

To receive declarations of interest in matters on the agenda.

91/26 Reports

To receive reports from the County Councillor, District Councillor and any other local representatives as appropriate.

92/26 Correspondence and Public Discussion

To receive items of correspondence and hear any representations/questions from the public in relation to remaining items on the agenda.

93/26 Haseley Trading Estate (standing item)

To receive an update from Cllr Harms following his contact with the District Councillor (see actions from last meeting).

94/26 Le Manoir Aux Quat Saisons (standing item)

A: To receive an update from Cllr Oliver following representations made to Le Manoir (see actions from last meeting).

B To note the following planning decisions (approved)

P26/S3345/FUL : Trenching and resurfacing of Manor House Entrance Driveway.

P26/S3391/FUL : Removal of existing glazed rooflights on the southern block and reinstatement of roof covering with matching tiles and membrane.

C: To consider the following planning application.

C.1 Ref: P26/S4174/FUL

Location: Le Manoir Aux Quat Saisons, Church Road, Great Milton, Oxford OX44 7PD

Proposal: Erection of New Entrance Piers, Gates and Fencing.

Consultation deadline: 23rd October 2026.

<https://southoxfordshire.planning-register.co.uk/Planning/Display?applicationNumber=P26/S4174/FUL>

95/26 Reorganisation of Local Government

To receive an update on the Clerk's contact with the District Councillor regarding any district-level group lobbying against the proposals (see actions from last meeting)

96/26 Parish Action Plan

To receive an update from the Village Plan working group (Cllrs Harms, Horsley, Oliver and Timms) and consider proposals for engaging the community.

97/26 Emergency Planning: Community Emergency Plan and Fires

To receive an update from the working group on Emergency Planning.

98/26 Christmas Events

To consider the Council's arrangements for Christmas in the village, including the Christmas tree collection point.

99/26 Oxon4Buses Parish Questionnaire

To consider the Council's response to the Oxon4Buses parish questionnaire.

100/26 Pavilion Broadband

To consider the provision of broadband at the Pavilion.

101/26 Planning Applications

To consider the planning applications received and to note planning decisions.

Planning applications:

Ref: P26/S4095/FUL

Location: Building at Crofts Furlong Farm, Lower End, Great Milton

Proposal: Farm Store.

Consultation deadline: 15th October 2026 – extension requested to allow the Council to respond after this meeting.

<https://southoxfordshire.planning-register.co.uk/Planning/Display?applicationNumber=P26/S4095/FUL>

(P26/S4174/FUL, Le Manoir entrance piers, gates and fencing, is taken under item 94/26.)

Planning decisions:

To note the following decisions made by South Oxfordshire District Council.

Ref	Location / proposal	SODC decision
P26/S2725/FUL	Garages at Holloway Farm, Milton Common – conversion of existing garages/outbuildings into one 1-bedroomed dwelling	Refused
P25/S2509/PIP	Land East of 14 Thame Road. Outline planning application (access, scale, and layout) for the erection of seven dwellings and related works, including access.	Approved
P26/S4040/HH and P26/S4041/LB	Alterations to the existing fireplace and chimney stacks, including installation of a replacement stove and associated flue; removal of an overgrown Willow-leaved Cotoneaster; removal of overgrown ivy; replacement of failing timber boundary fencing; and associated local making good	Approved

102/26 Finance

A : Payments for authorisation: To consider the following payments.

Payee	Element	Amount	Date	Minute Ref / Order Agreed	Power to Spend
Shield Maintenance Ltd.	Dog waste – Oct 2026	£109.20	19/10		Litter Act 1983 s.5/6
Green & Growing (John Pattisson)	Mowing – Oct 2026	£584.40	19/10		Open Spaces Act 1906 s10
Castle Water	Allotments Water	TBC	19/10		Small Holdings & Allotments

Payee	Element	Amount	Date	Minute Ref / Order Agreed	Power to Spend
					Act 1908 s23
Jonathan Dudley	September/Oc tober Bulletin	TBC	19/10		Local Government Act 1972 s142
Andrew Webster	Clerk's Salary (gross) Clerk's expenses	£640.20 £11.65	19/10	83/26	Local Government Act 1972 s112
Moore	External audit fee	£315	21/9		Local Government Act 1972 s112
Parish Online	Web site and e-mail (annual)	£378.00	31/7		Local Government Act 1972 s142
R. Mead	Skip Hire (for freecycle)	£192.00	10/10		Section 137

B To receive and sign the Bank Reconciliation, Statement of Accounts and Bank Statements up to 30th September 2026.

C To note the following monthly/previously agreed payments for October:

- Scribe Accounts – £37.20
- Bank Charges – £7.00

D Receipts: To note receipt of the second instalment of the 2026-27 precept from South Oxfordshire District Council.

E To receive the final (external) audit report for 2025-26 and note any matters arising.

F To note confirmation of the appointment of Jane Olds as internal auditor for 2026-27 (minute 83/26 F).

G 2027-2028 Budget: To consider a first draft budget for 2027-28, including the level of reserves, ahead of setting the precept.

103/26 Minutes of the previous meeting

To approve and sign the minutes of the meeting of 21st September 2026.

104/26 Actions from the previous meeting

To review the action list from the previous meeting – see appendix.

105/26 Training

To receive feedback from the New Clerks Training (29th September) and the Councillor Fundamentals course (1st October), and to consider any appropriate training courses.

OALC monthly “Councillor’s Hour” dates for the rest of the year are:

- Wednesday 11th November 6.30pm
- Thursday 10th December 10.00am

See the OALC events page for links: <https://www.oalc.org.uk/events>

106/26 Items for next agenda or information only

The next meeting of Great Milton Parish Council will be held on **Monday 16th November 2026** starting at 7.30pm in The Pavilion.

Agenda items for the November meeting are due to the Clerk by **Wednesday, 4th November 2026**.

Appendix: Outstanding Actions from the 21st September 2026 Meeting

The following table lists the actions agreed at the meeting held on 21st September 2026, for review under item 104/26.

Action	Who?	Completed?
Write to GH about the lack of a traffic plan for the Haseley depot	DH	
Contact Niall Kingston about reservations over the safeguards in respect of the Manoir bin store	RO	
Write to the leader of Oxford City Council about Labour Party donations	MH	
Contact GH about a Local Government reorganisation lobbying organisation	AW	Y (holding response)
Investigate next steps for emergency planning	RO	
Allotment tree survey	MH	
Contact CP about Morland House car park	MH	
Contact GH regarding planning notice distribution and consultation	AW	Y (holding response)

Action	Who?	Completed?
Contact the internal auditor to confirm the appointment	AW	Y
Publicise grants from Councillors' reports in the monthly e-mail bulletin	AW	Y
Publicise the legal position on parking on the village green in the newsletter	AW	Y