Great Milton Parish Council

Clerk: Andrew Webster

Email: clerk@greatmilton-pc.gov.uk

Members of Great Milton Parish Council are summoned to the Parish Council Meeting on Monday the 16th November 2026 at 7:30pm in the Pavilion at the Recreation Ground, Great Milton.

Members of the Public: Members of the public are welcome to attend and may address the Council during the formal meeting under Public Participation. Under the Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Andrew Webster, Clerk

November 2026

Agenda

107/26 Apologies for Absence

108/26 Variation of order of business

To consider a variation of order of business.

109/26 Declarations of members' interests

To receive declarations of interest in matters on the agenda.

110/26 Reports

To receive reports from the County Councillor, District Councillor and any other local representatives as appropriate.

111/26 Correspondence and Public Discussion

To receive items of correspondence and hear any representations/questions from the public in relation to remaining items on the agenda.

112/26 Casual Vacancy

To note whether any request for an election to fill the casual vacancy created by the resignation of Sarah MacMahon was received by 4th November 2026 and, if not, to consider the process for filling the vacancy by co-option.

113/26 Haseley Trading Estate (standing item)

To receive an update from Cllr Horsley on the Council's approach to SODC regarding the timescale for release of information and its processes (following the Information Commissioner's Office response), and on raising the matter in the press.

114/26 Le Manoir Aux Quat Saisons (standing item)

115/26 Reorganisation of Local Government

To receive any update on the position following the pause in the Government's decision and any district-level group lobbying against the proposals.

116/26 Parish Action Plan

To receive an update from the Village Plan working group (Cllrs Harms, Horsley, Oliver and Timms) and consider proposals for engaging the community.

117/26 Emergency Planning: Community Emergency Plan and Fires

To receive an update from the working group on Emergency Planning, including quotes for fire beaters and advice on fire safety precautions.

To receive an update on the procurement of fire beaters.

118/26 The Bell House – external decoration

To consider the process of approval for the external decoration of the Bell House with respect to its location in the Great Milton Conservation Area.

119/26 Parish Council Elections 2027

To consider the Council's preparations for the May 2027 elections, including processes and likely costs.

120/26 Salt

To consider arrangements for the provision of salt/grit for the winter.

121/26 Biffa Deep Cleanse

To consider the proposal for a Biffa deep cleanse and the process for making requests.

122/26 Requests for donations

To consider the requests from Citizens Advice and the Howe Trust for donations.

123/26 Churchyard Maintenance

To consider in principle support for maintenance of the churchyard.

124/26 Dates of meetings for 2027

To agree the dates of Council meetings for the coming year.

125/26 Planning Applications

To consider the planning applications received and to note planning decisions.

Planning applications for comment:

Ref	Location	Proposal	Consultation deadline
P26/S3957/FUL	Milton Farm, The Green, Great Milton, OX44 7NT	Installation of 30 solar panels (approx. 15kWp) on a metal frame.	

Planning decisions:

To note the following decisions made by South Oxfordshire District Council.

Ref	Location / proposal	SODC decision
P26/S3576/FUL	**Le Manoir Aux Quat Saisons,** New ground floor bin store, plant compound, kitchen extract ducts and extractor fan.	**Approved**
P26/S2660/HH	**White Ash, London Road, Milton Common, Thame, OX9 2NU** Construction of a garage (retrospective)	**Approved**

126/26 Rat Poison. To consider issues relating to the use of rat poison in the village.

127/26 Remembrance Sunday. To consider a proposal to lay w wreath on behalf of the Parish Council each year.

128/26 Emergency Communications for the vulnerable. To consider a response to the loss of PSTN access and subsequent reliance on less resilient services such as mobile telephony or VoIP services.

129/26 Finance

A Payments for authorisation: To consider the following payments.

Payee	Element	Amount	Date	Minute Ref/Note	Power to Spend
Shield Maintenance Ltd.	Dog waste – Nov 2026	£136.80	16/11	Fuel surcharge added.	Litter Act 1983 s.5/6
Green & Growing (John Pattisson)	Mowing – Nov 2026	TBC	16/11		Open Spaces Act 1906 s10
Castle Water	Allotments Water	£37.44	16/11		Small Holdings & Allotments Act 1908 s23
Jonathan Dudley	November Bulletin	TBC	16/11		Local Government Act 1972 s142
Andrew Webster	Clerk's Salary (gross)	£640.20	16/11	83/26	Local Government Act 1972 s112
Andrew Webster	Clerk's expenses	£11.90	16/11	83/26	Local Government Act 1972 s112
Gillett and Johnston	Church clock maintenance	£228.00		Second annual payment.	Parish Councils Act 1957, s2

B To receive and sign the Bank Reconciliation, Statement of Accounts and Bank Statements up to 31st October 2026.

C To note the following monthly/previously agreed payments for November:

- Scribe Accounts – £37.20
- Bank Charges – £7.00
- BT Broadband (The Pavilion) - £30.99

D 2027-2028 Budget: To receive the first draft budget for 2027-28 from the budget working group (Cllrs Horsley and Noble and the Clerk), including the level of reserves, and to reach agreement on an appropriate level of precept.

130/26 Minutes of the previous meeting

To approve and sign the minutes of the meeting of 19th October 2026.

131/26 Actions from the previous meeting

To review the action list from the previous meeting – see appendix.

132/26 Training

To consider any appropriate training courses. The next OALC monthly "Councillor's Hour" is on Thursday 10th December at 10.00am. See the OALC events page for links: https://www.oalc.org.uk/events

133/26 Items for next agenda or information only

The next meeting of Great Milton Parish Council will be held on Monday 14th December 2026 starting at 7.30pm in The Pavilion.

Agenda items for the December meeting are due to the Clerk by 1st December.

Appendix: Actions from the 19th October 2026 Meeting

The following table lists the actions agreed at the meeting held on 19th October 2026, for review under item 127/26.

Action	Who?	Completed?
Write to SODC/ICO about the timescale for release of Haseley Trading Estate information and the changes being made to SODC's processes; raise the matter in the press	MH	Y
Obtain quotes for fire beaters for the entrance to the village	AW	Y
Complete and return the Oxon4Buses questionnaire	AW	Y
Respond to SODC on P26/S4095/FUL (no objection)	AW	Y
Work with MH and AN on a first draft 2027-28 budget	AW / MH / AN	Y
Investigate next steps for emergency planning (carried forward from September)	RO	