

Great Milton Parish Council

Notes on the Annual Governance Statement 2025/26

5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.

No- The Council reviewed their external insurance cover and changed provider to ensure cover was appropriate and cost effective. During this review process the Council considered their risk exposure with regard to previous Risk Assessments. However, unfortunately due additional workload associated with the migration of accounts, banking and websites the incumbent Clerk did not manage to complete the formal updated Risk Assessment within the year under review.

The Council are resolved to complete a current Risk Assessment in line with recent guidance and make it available as soon as possible.

7. We took appropriate action on all matters raised in reports from internal and external audit.

No - We answered no since we have not taken appropriate action by completing a Risk Assessment which was raised in the reports from last year's audit.

10. We have put in place arrangements for the effective IT and data management in accordance with proper practices during the year under review.

No - Although the Council are registered with the Information Commissioner's Office and have an approved Publication Scheme this was unfortunately published incompletely and the IT and Document Retention policies were still in draft and not approved or published.

The Council have now approved and published a complete Publication Scheme and are resolved to finalise and approve an IT and Document Retention Policy as soon as practical.